

Texas County Commission
Texas County Administrative Center
Suite 302
Houston, MO 65483

Minutes

Date: October 30, 2013

Date & Term of Commission: 13th Day of August 2013 Term

Those Present: Fred W. Stenger, Presiding Commissioner
John Casey, Associate Commissioner
Linda L. Garrett, Associate Commission
Donald R. Troutman, County Clerk

Approval of Today's Agenda

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

New Business

A. Liberty Technical Solutions – 10 am

1. Updates

The County Commission met with representatives from Liberty Technical Solutions. Liberty Technical Solutions agreed to write a bid specification for a county IT contract.

B. Payables

1. First Bank of Missouri - \$817,254.49 – Bond Payment

Interest	\$266,456.25
Principal	\$550,000.00
Fees	\$800.00
Funds on Hand	(\$1.76)

The County Commission reviewed and approved a payable to First Bank of Missouri totaling \$817,254.49 for interest, principal and fees related to the outstanding bond issue.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Earl's Dodge – 2014 Dodge Grand Caravan - \$20,863.00

a. Funding Source

The County Commission reviewed and approved a payable to Earl's Dodge totaling \$20,863.00 for a 2014 Dodge Grand Caravan for the Sheriff's Department. The Budget Officer questioned the funding source and bidding process. The County Commission advised him to pay for the new transport van from fund #19 – Repairs & Upkeep. The recent sale of surplus vehicles was the source of revenue to pay for the new van. The Sheriff advised Chevy and Ford does not have a minivan. Local dealers and vendors were contacted regarding this purchase. The vendor stated the bid was a government price and advertised bidding was not required.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

3. In-Tech Carpet Cleaning – Administrative Center – Carpet Cleaning - \$280.00

The County Commission reviewed and approved a payable to In-Tech Carpet Cleaning totaling \$280.00 for services provided in the offices of the Collector-Treasurer's offices.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

4. Special Prosecutor's Fee – State vs. Hicks
 - a. Brendon Fox - \$2,253.00

The County Commission continued to review a payable to Brendon Fox totaling \$2,253.00 for special prosecutor's fees and services provided the county relating to the State vs. Hicks criminal case. The \$150.00 per hour pay rate and the reimbursement mileage rate of .50 cents per mile are the questionable items with this billing.

C. Commission Order – Amend 2013 Budget

- | | | | |
|----|------------------|-------------------|--------------------------------------|
| 1. | Restitution Fund | Additional Amount | Items |
| | a. Coroner | \$500.00 | Body Bags |
| | b. Sheriff | \$26,100.00 | Computers, Server, Software, Support |

The County Commission reviewed the minutes of the County Restitution Fund Board. The County Commission approved to amend the 2013 Texas County Budget to allow for additional expenditures for the Coroner and Sheriff as stated above. The County Commission phoned one of the board members to clarify parts of the minutes.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. 2014 Budgeted Amount Approved in 2013

The County Budget Officer stated approved budgeted amounts for fiscal year 2014 CANNOT be approved in 2013 and until after required public hearings are held and other budget laws are complied with.

D. Reports

1. Circuit Court
 - a. Juvenile Division – September Billing

The County Commission reviewed the Circuit Court – Juvenile Division September billing report.

2. County Clerk – County Collector-Treasurer
 - a. Pooled Cash Report – October

The County Commission reviewed the County Clerk – County Collector-Treasurer's pooled cash report for October.

3. County Clerk
 - a. Wri-Tex 911 Revenue/Expense Report

The County Commission reviewed the County Clerk's October monthly revenue/expense report for the Wri-Tex 911 Fund.

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- b. Road & Bridge Revenue/Expense Report

The County Commission reviewed the County Clerk's October monthly revenue/expense report for the Road & Bridge Fund.

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- c. Justice Center/County Jail Revenue/Expense Report for October

The County Commission reviewed the October monthly revenue/expense report for the Justice Center/County Jail.

Employee Matters

A. Sheriff's Department

1. Letha Ivie-Bobe – “At Will Status No Longer Needed”

The County Commission acknowledged Letha Ivie-Bobe's “At Will Status No Longer Needed” effective immediately.

B. Assessor's Office

- 1.

The County Commission reviewed and acknowledged the Assessor's employment of Sadie Ashworth as a part-time position at a wage rate of \$8.25 per hour effective November 13, 2013.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

Walk-Ins

A. Commission Order

1. Assessor – Tax Books Adjustments

The County Commission reviewed and approved a request from the assessor to make adjustments to the current tax books.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

B. Inmate Telephone Service Contract

1. Encartele

The County Commission reviewed and approved a contract for three years with Encartele for the “Inmate Telephone Service Contract.” Built within the contract is the purchase of additional cameras for the jail.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

C. Cameras for Administrative Center

The County Commission advised Tammy Cantrell, Collector-Treasurer, that James Sigman, Sheriff, will be reviewing proposals for a better camera system for Collector-Treasurer’s office to be monitored by the Sheriff’s Department.

Miscellaneous Matters

A. Circuit Court En Banc Meeting – 12-06-2013 – 1:30 pm – Pulaski County Courthouse

The County Commission was notified of the circuit court en banc meeting set for December 6, 2013.

B. Meyer Electric Co., Inc. – Certificate of Liability Insurance

The County Commission reviewed the certificate of liability insurance for contractor Meyer Electric Company, Inc.

C. Theresa L. Campbell, Former Public Administrator – Bond Cancellation – 11-25-2013 – RLI Insurance Co.

The County Commission reviewed a bond cancellation letter from RLI Insurance Company. The bond for former Theresa L. Campbell, Former Public Administrator will expire November 25, 2013. The Budget Officer suggested the County Commission get a release of all cases from the probate judge and the probate court before canceling said bond. The commission will contact the probate court.

D. Administrative Center

1. Maintenance Issues

a. County Clerk’s Office Area – Windows Seals [East Side]

The County Commission was advised the top seals on east windows in the County Clerk’s office continue to leak when heavy rains come from the east.

E. Memorial Building - Museum

1. Maintenance Issues

a. Humidity – Dampness

The maintenance supervisor advised the County Clerk there is dampness issues at the memorial building.

F. Judicial Center

1. Maintenance Issues

a. Repairs – Sallyport Area

The County Commission gave tentative approval to allow BBR Masonry, Newburg, Missouri, to make necessary repairs at the Justice Center. Total repairs will be at least \$7,200.00 and the insurance company for the vendor causing the damaged area has agreed to reimburse the county for these repairs. No advertised bids were received as this was an insurance claim.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

b. Emergency Generator Upgrades

It was noted the vendor submitting a proposal for upgrades at the Justice Center is now employed by City of Cabool as their electrical department supervisor.

