

Texas County Commission  
Texas County Administrative Center  
Suite 302  
Houston MO 65483

Minutes

Date: August 28, 2013  
Date & Term of Commission: 4<sup>th</sup> Day of August 2013 Term

Those Present: Fred W. Stenger, Presiding Commissioner  
John Casey, Associate Commissioner  
Linda L. Garrett, Associate Commissioner  
Donald R. Troutman, County Clerk

A. Approval of Today's Agenda

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

New Business

A. Approval of County Payroll #17 & Accounts Payable #17

The County Commission approved the county payroll #17 and accounts payable #17.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

1. Accounting Officer Certification – County Payroll #17 - \$81,289.70

The accounting officer filed his certification of available funds for County Payroll #17 totaling \$81,289.70.

The County Commission approved the accounting officer's certification.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Accounting Officer Certification – Accounts Payable #17 – \$63,700.64 & #17a – \$267.76.

The accounting officer filed his certification of available funds for Accounts Payable #17 totaling \$63,700.64 and Accounts Payable #17a totaling \$267.76. The County Commission approved the accounting officer's certifications.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

B. Surplus Vehicles

1. Bid Notice

The County Commission approved a bid notice and publications for the sale of surplus vehicles. Interested parties should contact the Sheriff's Department.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

BID NOTICE

Notice is hereby given that the Texas County Commission is accepting sealed bids for the following:

Sale of Surplus Vehicles

2004 Chevrolet Tahoe LT 4WD – Approximately 130K miles prior salvage title – Minimum bid \$4,000.00

2005 Chevrolet Tahoe LT 4WD – Approximately 121K miles prior salvage title – Minimum bid \$5,000.00

2002 Chevrolet Tahoe LT 4WD – Approximately 166K miles – Minimum bid \$3,000.00

2001 Chevrolet Tahoe LT 4WD – Approximately 155K miles – Minimum bid \$2,500.00

1988 Chevrolet Suburban – 4WD – Approximately 109K miles - Minimum bid \$1,000.00

For more detailed information bidders may contact: James Sigman, Texas County Sheriff at phone number: 417-967-4165 by address: 519 North Grand Avenue, Suite 101, Houston, Missouri 65483

Sealed bid proposals shall be delivered to the Clerk of the County Commission or mailed to: Texas County Clerk’s Office “Bid Proposal – Surplus Vehicles”, 210 North Grand Avenue, Suite 311, Houston, Missouri, 65483, on or before 4:00 p.m., the 17<sup>th</sup> day of September, 2013. The County will NOT accept bids that are faxed to the county. The County Commission will open said bids at 1:00 p.m., the 18<sup>th</sup> day of September, 2013.

The County Commission reserves the right to reject any and all bids and may select the bid in which they determine to be most advantageous.

Approved by the Texas County Commission, this 28<sup>th</sup> day of August, 2013.

Note: The following vehicle has been sold and not included in the public notice.

2004 Ford F-150 4WD – Crew Cab – Approximately 127K miles – Minimum bid \$10,000.00

C. Houston Rural Fire Association – 1:30

1. Vehicles

Members of the Houston Rural Fire Association, Jack Watson, Don Gaston and Doug Gaston met with the County Commission to review the options of trading surplus vehicles that would serve the needs of the County Commission, Texas County Sheriff’s Department and the Houston Rural Fire Association.

Vehicles involved 2005 Chevrolet Tahoe [County Vehicle] & 1988 Chevrolet Suburban [Association Vehicle].

The County Commission will trade their 2005 Chevrolet Tahoe to the Houston Rural Fire Association.

The Houston Rural Fire Association will trade their 1988 Chevrolet Suburban to the County Commission.

The Houston Rural Fire Association will pay the County Commission \$1,750.00 cash for said trades.

The Houston Rural Fire Association will receive \$500.00 rebate from the county if the sale of the 1988 Chevrolet Suburban exceeds \$1,500.00.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

D. BPJ Insurance - 2:00

1. Insurance Policy Review

Dan Cavender, BPJ Insurance, met with the County Commission to review the county’s insurance policies with the new insurance company provider.

2. Review of Federal Lawsuit – Young

Dan Cavender, BPJ Insurance, met with the County Commission to review a federal civil action filed by Karen Young. Claim action No. 6:13-cv-03278-BP. Mr. Cavender was provided a copy of the suit and other information related to the case to the insurance provider.

E. Reports

1. Prosecutor’s IVD Child Support – July

The County Commission reviewed the Prosecutor’s IVD Child Support for July.

F. Payables

1. Liberty Technical Solutions – Various Invoices

The County Clerk will contact the owner of Liberty Technical Solutions to review invoices received.

Employee Matters

A. Compensation Time Due Report – 08-28-2013

1. Over 40 Hours

a. J. Bennett, G. Hoopes, W. Campbell, C. Mosley

The County Commission reviewed the compensation time due report dated August 28, 2013. Note: County Revenue Fund not reimbursed from Prosecutor’s Bad Check Fee Fund due to lack of fund balance for same. [C. Mosley]

B. Sheriff’s Department – Full-Time Position – Jailer – Andrew Curtis - \$8.25 Per Hour – Effective 09-02-2013.

The County Commission acknowledged Sheriff, James Sigman, has hired Andrew Curtis, as a full-time jailer at \$8.25 per hour effective September 2, 2013.

Walk-Ins

Miscellaneous Matters

A. Collector-Treasurer

1. Postage Request

The County Commission rejected a request from the Collector-Treasurer for contracting with an outside vendor for the printing and mailing of tax statements. The Commission suggested this matter be reconsidered during the 2014 county budget process.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Inventory Report – Update

The County Commission approved a request from the Collector-Treasurer to remove an item from her inventory records.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

B. Piney Township – Brushy Creek Bridge – Mineral Drive

1. Cost Sharing – Engineering Services

The County Commission approved to cost share 50/50 for engineering services [\$5,000.00] with Great River Associates to contract with Piney Township on the Brushy Creek Bridge project on Mineral Drive. Funding for same will be from the Special Road & Bridge Fund.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

C. Phone Proposal – Upgrade

1. Liberty Technical Solutions – Scott Jones

a. Zultys SIP-100 IP PBX System - \$77,344.50

b. Additionally – Partner Plan \$788.75 or 843.85 after 08-31-2013

The County Commission approved to table the phone proposal from Liberty Technical Solutions. The County Commission approved to seek bids from other vendors. The County Commission will prepare a bid specification for upgrading of the county’s phone systems.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved



