

Texas County Commission
Texas County Administrative Center
Suite 302
Houston MO 65483

Minutes

Date: August 7 & 8, 2013
Date & Term of Commission: 1st Day of August 2013 Term

Those Present: Fred W. Stenger, Presiding Commissioner
John Casey, Associate Commissioner
Linda L. Garrett, Associate Commissioner
Kris Neal, Deputy County Clerk

Absent: Donald R. Troutman, County Clerk

A. Approval of Today's Agenda
Motion: JC Second: FS
Discussion
Vote: Yes – Stenger, Casey, Garrett
Approved

New Business

A. Phone System Proposal

1. Liberty Tech. [Jeff, Les] – 9 am

Representatives from Liberty Technologies met with the County Commission to review a phone system proposal. The County Commission authorized the Presiding Commissioner to initial a non-committal proposal from Liberty Tech for new phone system. Initial cost would be \$70,000 with a savings of \$40,000 in five years.

Motion: LG Second: JC

Vote: Yes-Stenger, Casey, Garrett

Approved

a. Wireless Service – Justice Center [Jeff & Les presented Project Overview]

The County Commission expressed their concerns with the wireless services at the Justice Center. Repairs and/or corrections are needed.

b. Sheriff's Department

Liberty Tech presented a quote (paid monthly) for Sheriff's Department. The sheriff needs to meet with Commission to discuss how this will be paid.

c. MoBroadbandNow SCOCOG Survey

The County Commission requested Liberty Technologies to complete a SCOCOG Survey for the county.

B. Board of Appeals – 10 am

1. Assessor's Request – Tax Books Adjustments

The Board of Appeals reviewed and approved of adjustments to the Real Property Tax Book made by the assessor.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett Absent – Manier, England-Henshaw, Wells

Approved

The Board of Appeals reviewed and approved of adjustments to the Personal Property Tax Book mad by the assessor.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett Absent – Manier, England-Henshaw, Wells

Approved

2. Appeals from Board of Equalization

There were no other matters that came before the Board of Appeals.

3. Sign Board of Equalization Records

The Board of Equalization reviewed and approved the minutes of the Board of Equalization.

Motion: LG Second: JC

Discussion

Vote: Yes –Stenger, Casey, Garrett

Approved

4. Mileage & Compensation Claims

The Board reviewed and approved compensation and mileage due each member.

The Board approved the following reimbursements for members of the board:

Manier: \$31.40 England-Henshaw: \$25.00 and Wells: \$37.80

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett Absent – Manier, England-Henshaw, Wells

Approved

C. Reports

1. Recorder of Deeds

a. Monthly Fee Report

The County Commission reviewed the Recorder of Deeds monthly fee report for July.

2. County Clerk

a. **Justice Center/County Jail – Revenue/Expense Report**

The County Commission reviewed the Justice Center/County Jail revenue/expense report for July.

b. **Wri-Tex 911 Fund – Revenue/Expense Report**

The County Commission reviewed the Wri-Tex 911 Fund revenue/expense report for July.

c. **Road & Bridge Fund – Revenue/Expense Report**

The County Commission reviewed the Road and Bridge Fund revenue/expense report for July.

d. Pooled Cash Report with County Treasurer

The County Commission reviewed the County Treasurer/County Clerk pooled cash report for July.

e. Seven Month Revenue/Expense Report – All Funds

The County Clerk provided the County Commissioners a copy of the Seven Month revenue/expense report for all funds.

f. Liquor License Sales – All Vendors Paid

It was noted all county liquor licenses have been paid.

3. Circuit Clerk

a. Monthly Fee Report

The County Commission reviewed the Circuit Clerk’s monthly fee report for July.

E. Wri-Tex 911

1. Depreciation Fund Closeout

The Budget Officer asked when the Wri-Tex 911 fund will be closed out.

This matter will be discussed at next 911 meeting.

F. 2013 County Tax Levy

1. Review Calculations

The County Commission reviewed information on the 2013 County Tax Levy.

Employees Matters

A. Review of Compensation Time Due Employees

The Budget Officer advised the County Commission of his concerns with compensation time due for sheriff deputies and jailers. The County Commission shares Budget Officer’s concerns. They believe that each elected official should police their employees.

B. Prosecuting Attorney

1. IVD Child Support Program – Demand Wage Adjustment

The request was denied by County Commission.

Motion: LG Second: JC

Discussion

Vote: Yes-Stenger, Casey, Garrett

Approved

2. C. Mosley – Extra Salary Funding & Overtime Funding

There is NO FUNDS to cover the additional wage and/or overtime for employee C. Mosley. The budget officer cannot and will not issue checks for payables that do not have a positive fund balance.

C. Sheriff's Department

1. L Deves – Health Care Termination

The Presiding Commission signed the health care termination on former employee L. Deves.

2, Susan Bunch – Family Medical Leave Request

James Sigman, Sheriff, presented a letter to the County Commission from Susan Bunch requesting medical leave. The County Commission approved the request.

Motion: JC Second: LG

Discussion

Vote: Yes –Stenger, Casey, Garrett

Approved

3. Garon May - Part Time to Full Time Employee

The County Commission acknowledged employee will go from a part-time employee to a full-time employee. Sheriff James Sigman stated this will fill a currently vacant and budgeted full-time jailer position.

Walk-Ins

A. Administrative Center

1. Collector-Treasurer Offices

There is major flooding in the Collector-Treasurer Offices. The County Clerk has no answers on how to fix this problem. Will explain what was done during remodeling at later date. Chris Roper will try to be here Friday, August 9, 2013 in the afternoon to inspect the damage.

B. Commissioner Order – County Assessor

The Commission reviewed and approved back tax personal property court orders from the Assessor for the month of July.

Motion: JC Second: LG

Discussion

Vote: Yes- Stenger, Casey, Garrett

Approved

C. Texas County Food Pantry

Commission agreed to write a support letter for the Texas County Food Pantry to help secure a grant from Missouri Housing Trust Fund.

Motion: LG Second: JC

Discussion

Vote: Yes-Stenger, Casey, Garrett

Approved

Miscellaneous Matters

A. Sheriff Department Agenda Items

1. Jail Sally-port – Exterior - Brick Repairs

This matter tabled.

2. Surplus Vehicles –Ready to Sell [Need List]

Commission will look at these vehicles today (8-7-13) in order to advertise in next week's paper.

Motion: LG Second: JC

Discussion

Vote: Yes –Stenger, Casey, Garrett

Approved

3. ENCARTLE – Tax Exemption Form

This is a form for review by county clerk.

4. FCC License & Licensing Fees

James Sigman, Sheriff, will take care of these.

5. 911 Emergency Phone Service

Presiding Commissioner, Fred Stenger and Commissioner John Casey went to Justice Center. There are 4 options to increase space. (1) inmate records section; (2) remove wall between dispatch/jail supervisor; (3) extend out into lobby area; (4) stairwell area on south side of building. More discussion needs to be had.

The County Clerk questioned why the old jail attached to the Administrative Center is not being considered for a central dispatch area for the county. This would include fire, ambulance and law enforcement.

6. Transport Van for Jail

James Sigman, Sheriff, presented a letter to the Commission requesting to purchase a new transport van for the jail. This matter tabled.

B. Prosecuting Attorneys

1. Beer Case Memo

The County Commission reviewed the memo on the Beer Case.

Closed Session

A closed session was not held during this meeting of the County Commission

The County Commission session adjourned.

***Submitted By: Donald R. Troutman, Texas County Clerk
51.120 RSMo.***

Acknowledgement

The County Commission has reviewed the aforesaid agenda/minutes of the Texas County Commission.

Presiding Commissioner Date

Associate Commissioner Date

Associate Commissioner Date